

VOLGA LINEN

APPLICATION FOR TRADE ACCOUNT

Company name: _____

Company address (inc. postcode) _____

Sole Trader Partnership Limited Company (please circle)

Company registration number if limited company _____

Tel No: _____ Fax No: _____

EMAIL: _____

VAT No: _____

Web site address: _____

Nature of business: _____

When did the company commence trading? _____

Directors/Partners/Sole trade full names and home address:

1. _____

2. _____

Please give the name of one other supplier you are currently trading with:

I would / would not like to receive occasional email newsletters from Volga Linen about new products, services and events. (Please delete accordingly)

Please attach two forms of company identification such as a business card & letter headed paper and post all paperwork to the address below.

Volga Linen retains reservation of title of all goods until they are paid in full

We acknowledge receipt of and accept your trading terms and conditions.

Name: _____

Company Position: _____

Signature: _____

Volga Linen Trade Account Terms & Conditions

Identification

Trade Customer must complete a Trade Registration form in order to open an account. We will not offer Trade discounts without a completed Trade Registration form.

Delivery

If goods are in stock we will deliver to you within 14 working days (Economy service). If they are out of stock, we will notify you of the expected delivery date.

UK:

Delivery within the UK will be charged at cost price according to weight & destination.

We offer the following services:

- 1) Economy
Up to 14 working days

- 2) Next Day Delivery
UK mainland only and subject to weather conditions
Orders must be placed before 1pm.

Deliveries are made during working hours, and a signature may be required.

Overseas (including Channel Islands & EC countries):

Overseas deliveries are calculated at checkout according to weight and destination. Local import duties may be payable on receipt.

Please allow up to 14 working days.

Deliveries are made during working hours, and a signature may be required

Returns

If for any reason you are unsatisfied with our products, you can return them for an exchange or credit. Goods must be returned within 14 working days from invoice date. All items must be returned unused and in saleable condition, with proof of purchase. Please note that fabric, bespoke orders and monogramming are non-returnable.

The client is responsible for postage cost of returned goods. We suggest that you use special delivery or obtain a certificate of posting, as the goods are your responsibility until they arrive at our address.

Cancellation

If you would like to cancel your order before it has been dispatched you may do so quoting your name.

If the goods have already been dispatched, please see "Returns".

Colour reproduction

Linen (flax) is a natural fibre and not always uniform in texture and colour. While every effort is taken to ensure the colour reproduction of our catalogue & web site is as accurate as possible, we cannot guarantee a 100% colour match. Fabric swatches (14 x 7cm) are available upon request. We strongly recommend that you request swatches or purchase a Fabric Book (£20) prior to making your fabric order as fabric is non-returnable.

Payment terms

All orders are payable pro-forma. A discretionary 30 day payment term may be agreed subject to status but bespoke orders will always require a 50% deposit. Any bank charges incurred must be paid by the customer to ensure Volga Linen receives the full invoice amount.

Volga Linen retains reservation of title of all goods until they are paid in full

**Head Office: Unit 1, Eastlands Industrial Estate, Leiston, Suffolk, IP16 4LL
T: 01728 635 020 E: info@volgalinen.co.uk
www.volgalinen.co.uk**

